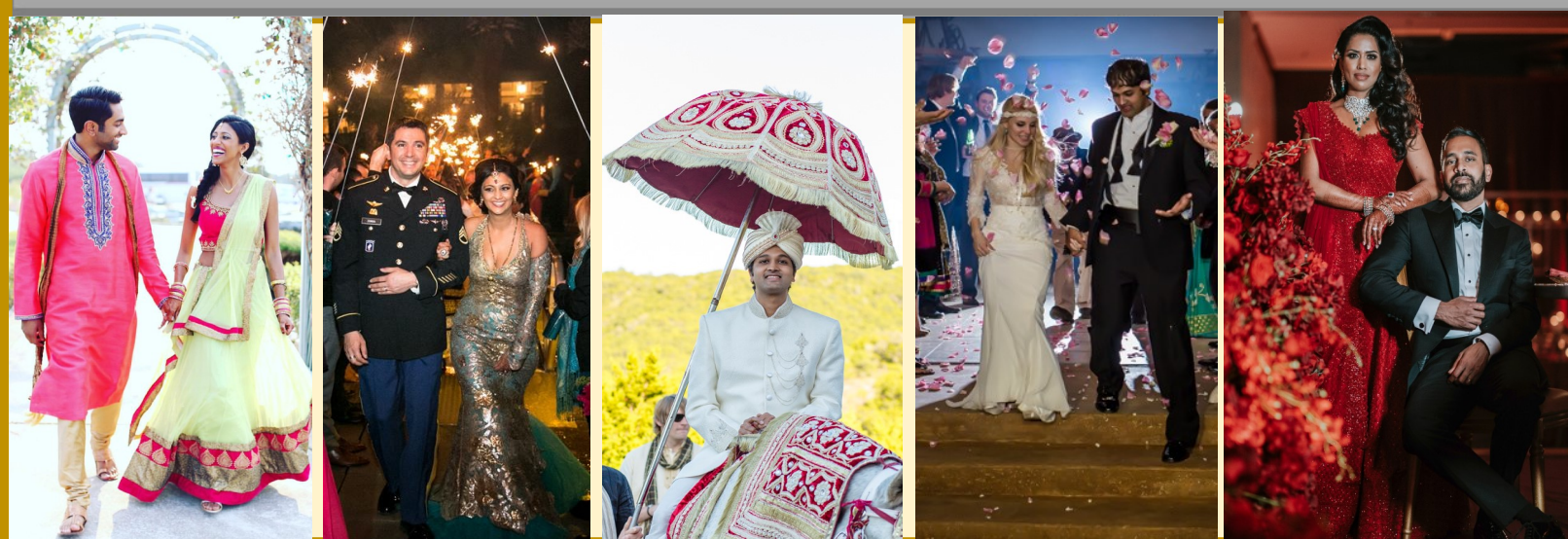


WE MAKE MEMORIES HAPPEN!



Micro Wedding/Minimony - Small Wedding Day Planning & Execution - 25-40 guest

With this Full Service package, for a Micro Wedding, you will have the luxury of having peace of mind leading up to your special event and knowing that the Glitzy Events team will take care of every aspect of the planning and execution process, from the beginning to the last detail. We will attend all appointments, serve as your point-person with vendors, and perform all of the leg-work and negotiations on your behalf. This comprehensive package will transform the otherwise exhausting and complicated process of planning your event into a fun, creative, and stress-free experience.

Items & Services Included:

1. Mandap structure, Silk Flowers, Mandap furniture, Exchange Garlands, Carpets, Aisle Décor— Any special customization & Stage is additional
2. Catering Support for up to 25-40 guest—Linens, Table centerpieces, Plates, Cutlery, Staff to assist with either lunch or dinner— Table & Chair Rental is additional.
3. Assistance with booking all necessary Vendors for the event
4. Planning, Coordination and Execution of entire celebration
5. Other Vendors required: Venue, Food, Photo, Video/Live Streaming, DJ for sound, Hair & Make up & Cake

Other services Included:

- ◆ Lead Planner plus 1 additional Assistants on wedding day.
- ◆ Venue scouting & suggestions with site visits and selection, coordinate appointments etc.
- ◆ Weekly meeting initially from day of contracted service, weekly during last 2 months before event.
- ◆ Coordinator's presence at vendor meetings, menu tasting & design sessions
- ◆ Find best suited Vendors— Food Caterers, Photo, Videographers, Live Streaming, DJ, Hair & Makeup, Baraat Horse, Cake.
- ◆ Guidance and assistance with traditional and religious ceremonies
- ◆ Manage Appointment scheduling & reminders.
- ◆ Assistance with Design and Theme defining your unique style and determining specific traditions
- ◆ Personalized Event checklist, Budget guidance and maintenance.
- ◆ Assistance and advice with preparation of Invitations, seating charts, diagrams, table numbers, place-cards and favors
- ◆ Final walk through, create Master Time line, Confirmation & Communication of all arrangements with venue and vendors
- ◆ Rehearsal script and coordination, the day prior to the wedding
 - ◆ Welcome Sign and Easels for set up, Table Numbers, Gift Cage, Frames for pictures, Special Signage
 - ◆ Vendor payment and gratuity distribution/Collection of gifts and personal belongings
 - ◆ Coordinate, Troubleshoot, manage entire wedding day and every detail from start to finish
 - ◆ Assist with last minute set up and special touches etc.
 - ◆ Peace of Mind on your special day!

