

With this comprehensive package, you will have the luxury of having peace of mind leading up to your special event and knowing that the Glitzy Events team will take care of every aspect of the planning and execution process, from the beginning to the last detail. We will attend all appointments, serve as your point-person with vendors, and perform all of the legwork and negotiations on your behalf. This comprehensive package will transform the otherwise exhausting and complicated process of planning your event into a fun, creative, and stress-free experience.



Diamond Package

WEDDING PLANNING, COORDINATION & EXECUTION

Services include but are not limited to:

- Lead Planner plus 1 additional Assistants on wedding day.
- Venue scouting & suggestions with site visits and selection, coordinate appointments, cost comparisons, etc.
- Bi Monthly meeting initially from day of contracted service, weekly during last 2 months before event.
- Coordinator's presence at vendor meetings, menu tasting & design sessions
- Find best suited Vendors—Event Designers, Caterers, Photo & Videographers, DJ & Entertainment, Florist, Hair & Makeup, Baraat Horse, Cake, Entertainment, Dholi etc.
- Guidance and assistance with traditional and religious ceremonies
- Manage Appointment scheduling & reminders.
- Assistance with Design and Theme, defining your unique style and determining specific traditions
- Personalized Event checklist, Budget guidance and maintenance.
- Assistance and advice with preparation of Invitations, seating charts, diagrams, table numbers, place-cards and favors
- Assistance with Transportation arrangements from Hotel to Wedding Venue
- Final walk through, create Master Time line, Confirmation & Communication of all arrangements with venue and vendors prior to the day of the event with all hired vendors, logistics, time schedules, DJ Scripts etc.
- Rehearsal script and coordination, the day prior to the wedding
- Vendor payment and gratuity distribution/Collection of gifts and personal belongings
- Coordinate, Troubleshoot, manage entire wedding day and every detail from start to finish
- Assist with last minute set up and special touches etc.
- Peace of mind for you and your family to enjoy the day :)

As all of our packages are fully customized to your particular needs and wishes, exact pricing will be determined by the size and scope of your event, the range of coordination services and time required, the number of months lead time, and travel (additional charges if necessary).



GLITZZY
EVENTS